

Costs	(Non Commercial/Charity - Regular Users)						(Non Commercial/Charity - Occasional Users)						(Commercial/Public meeting)		Facilities						Hire a Room - Temporary/Flexible Office space
	1st hour	subsequent hourly charge (max 8 hrs)	Cost for 4 hours	Cost for 8 hours	Full day (8hrs max)	Half day (4 hours max)	1st hour	subsequent hourly charge (max 8 hrs)	Cost for 4 hours	Cost for 8 hours	Full day (8hrs max)	Half day (4 hours max)	per hour (max 8hrs)	Entire premises (8 hours max)	Use of furniture	Use of Kitchen ⁽¹⁾	Free Wi-Fi	Hearing Loop	Heating	Electricity	
Small meeting room	£ 7.00	£ 3.00	£ 16.00	£ 28.00			£ 10.00	£ 4.00	£ 22.00	£ 38.00		£ 10.00		○	○	○	○	○	○		<p>Are you looking for small Private Office space :</p> <ul style="list-style-type: none"> • To catch up with work over the holidays? • To starting off a new business? • For a small meeting? • To use while your premises are being renovated? • To use if you are in the area for a short period of time? <p>Small Meeting room - Occasional users £10/hr for the first hour and £4/hr for Each Extra Hour (Max 8hr day)</p> <p><i>(Regular user discount 25% on first and subsequent hours)</i></p> <p>OR</p> <p>Take advantage of attractive block day purchase scheme (based on 8 hr per day)</p> <p>(5 days): Regular user £65 Occasional user £72 (4 days): Regular user £54 Occasional user £62 (3 days): Regular user £43 Occasional user £52 (2 days): Regular user £32 Occasional user £36</p> <p>All Prices include: Office furniture, WiFi, Heating, Kitchen equipment & cleaning.</p>
Large meeting room	£ 11.00	£ 4.00	£ 23.00	£ 39.00			£ 14.00	£ 6.00	£ 32.00	£ 56.00		£ 25.00		○	○	○	○	○	○		
Main Hall	£ 14.00	£ 5.00	£ 29.00	£ 49.00			£ 20.00	£ 7.00	£ 41.00	£ 69.00		£ 30.00		○	○	○	○	○	○		
Entire Premises					£ 96.00	£ 48.00					£ 130.00	£ 70.00	£ 200.00	○	○	○	○	○	○		
<p>⁽¹⁾ Charges include use of table and chairs, access to the kitchen to store and serve prepared food; tea and coffee making facilities are available; please supply your own tea, coffee, sugar and milk. Excludes the use of cooker.</p>																					
Additional Services																					
Refreshments/Catering	<p>As Whitehouse is away from the shops, we now offer the following additional service: Two options are available:</p> <ol style="list-style-type: none"> 1. Coffee, various teas, juice (milk & sugar) with homemade shortbread and chocolate cake. Cost: £4.00 per head - 1 chocolate cake and 1 shortbread each. 2. Coffee, various teas, juice (milk & sugar) with homemade shortbread. Cost £ 3.00 per head - 2 shortbread each. <p>All items would be delivered fresh prior to your meeting and be made available from the kitchen on a self-service basis. All crockery would be left out for your arrival. If you wish to order either of the above, please advise option/numbers at time of booking (Cake and biscuit options can be varied at time of order).</p>																				
Kitchen Facilities	<p>Additional use of equipment at a function - excl. cooker (£35.00) Additional use of equipment at a function - incl. cooker (£45.00)</p>																				
Cleaning	<p>Additional services for special events including setting up, cleaning can be made by arrangement.</p>																				